



Child Safeguarding Risk Assessment

In accordance with section 11 of the Children First Act 2015 and with the requirements of Chapter 8 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, the following is the Written Risk Assessment of **Rathcormac National School**.

List of School Activities	Potential Risk of Harm	Procedures in place to address risk identified.
Daily arrival & dismissal of pupils	Risk of harm due to inadequate supervision of children in school.	Notification to parents that the school assumes responsibility from 9.10 am until closing time. Outside of these times, parents are responsible for their children. The school has clear procedures in place to ensure that the arrival and dismissal of pupil is supervised by Principal/Deputy Principal and SNA.
Pupils leaving school early	Access to pupils by strangers or other adults. Flight risk for some pupils.	Click (High) locks on school gates. Visitors must report to school Secretary's office. Parents collecting children early wait in main porch area. The secretary informs the class teacher of the parent's arrival.
Classroom teaching	Risk of harm not being recognised by school personnel. Risk of harm not being reported properly and promptly by school personnel.	The names of the DLP and DDLP are clearly displayed in the school. Reminders to staff from principal at every staff meeting. All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post Primary Schools (revised 2023) are made available to all school personnel. School Personnel are required to adhere to the Child Protection Procedures for Primary and Post Primary Schools (revised 2023) and all registered teaching staff are required to adhere to the Children First Act 2015 and its Addendum (2019).
One-to-one teaching/support	Risk of harm in one-to-one teaching/support.	All staff members are Garda Vetted and avail of Child Protection training and keep up-to-date with any revisions to procedure. Each SEN room has clear glass in the door and adequate spaced seating between pupil and teacher.

Use of School equipment/Sports equipment or Sensory Room	Risk of harm from adults bringing small groups to use the equipment for OT, sensory issues or reward	The equipment is in open visible area. Sensory room has glass panels in door.
Outdoor teaching activities on the school premises	Risk of child being harmed in the school by another child. Risk of child being harmed in the school by visitors to the school.	The school fully implements the Stay Safe programme and Code of Behaviour. School personnel are vigilant for any adults who enter the school grounds and direct them to the school office.
Online teaching and learning remotely	Risk of harm due to children inappropriately accessing/using computers, and other devices while learning remotely on Seesaw. Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner on Seesaw.	The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents. The school has a Remote Learning Policy in place which is updated as required.
Sporting activities making use of off-site facilities e.g. sporting events, swimming and Sports Days	Risk of child being harmed by another child. Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities.	Adequate supervision provided by school personnel. When sporting Activities take place a minimum of two staff members accompany each class group. The principal is informed of the date, time and venue of all off-site activities and ensures there is adequate supervision. The school fully implements the Stay Safe Policy.
Use of off-site facilities for school activities e.g Nature walks or use of park opposite school grounds.	Risk of child being harmed by another child. Risk of child being harmed by a member of school personnel or risk due to inadequate supervision of children while attending out of school activities.	Adequate supervision provided by school personnel. When Off-Site Activities take place a minimum of two staff members accompany each class group.
School outings	Risk of child being harmed by another child. Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities.	The school has a procedure in place when outings take place – a minimum of two staff members accompany each class group. The principal is informed of the date, time and venue of all off-site activities and ensures there is adequate supervision. The school fully implements the Stay Safe Policy.

Use of toilet areas in school	Risk of child being harmed in the school by another child.	Each classroom has access to two toilets. Only one person uses a cubicle at any time. Pupils receiving support from a SET/SNA are required to use the bathroom beside the SET rooms.
Children with special educational needs, including intimate care where needed	Risk of harm to children with SEN who have Particular vulnerabilities, including medical vulnerabilities. Risk of harm while a child is receiving intimate care.	The school has an Intimate Care & Toileting Policy. The parent/guardian will be informed as required of intimate care provided. If child is unable to care for himself/herself the SNA/Class Teacher will assist the child. School will keep a change of clothes in the event of any toileting accidents.
Administration of Medicine	Risk of child being harmed in the school by a member of school personnel.	The school has a policy in place for the administration of medication to pupils. If a staff member has to administer medication, he/she follows the training received.
Administration of First Aid	Risk of child being harmed in the school by a member of school personnel.	School personnel avail of First Aid training in periodically. Regular updating on First Aid and specific medical conditions is provided both on-site and through engagement with courses in Sligo Education Centre. If a staff member has to administer First Aid, he/she follows the training received and acts in the best interests of the child.
Curricular provision in respect of SPHE, RSE, Stay Safe	Risk of teaching staff not fully implementing the SPHE, RSE and Stay Safe programmes.	The school implements in full the Stay Safe and RSE Programmes over a two-year period. The school implements in full the SPHE curriculum.
Bullying amongst pupils	Risk of harm due to bullying of child. Risk of harm not being recognised by school personnel.	The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post Primary Schools. The key points from the Stay Safe programme are regularly revised by class teachers.
Use of external personnel to supplement curriculum and use of external personnel to support sports and other extracurricular activities	Risk of child being harmed in the school by external personnel.	The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting. A member of the teaching staff remains with the class when external persons supplement the delivery of the curriculum.

Training of school personnel in child protection matters	Risk of school personnel not being fully informed in child protection matters.	All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post Primary Schools (revised 2023) are made available to all school personnel. School Personnel are required to adhere to the Child Protection Procedures for Primary and Post Primary Schools (revised 2023) and all registered teaching staff are required to adhere to the Children First Act 2015 and its Addendum (2019). Encourages all staff and BOM members to avail of relevant training.
Care of pupils with specific vulnerabilities/ needs such as - Pupils from ethnic minorities/migrants - Lesbian, gay, bisexual or transgender (LGBT) children - Pupils perceived to be LGBT - Pupils of minority religious faiths - Children with medical needs	Risk of harm due to vulnerabilities/needs. Risk of harm due to bullying of child.	The school has an Anti-Bullying Policy in place. The school implements in full the Stay Safe and RSE Programmes over a two-year period. The school implements in full the SPHE curriculum.
Recruitment of school personnel including - - Teachers/SNAs - Caretaker/Secretary/Cleaners - Sports coaches - External Tutors/Guest Speakers - Volunteers/Parents in school activities - Visitors/contractors present in school during school hours - Visitors/contractors present during after school activities	Risk of harm not being recognised by school personnel. Risk of harm not being reported properly and promptly by school personnel. Risk of child being harmed in the school by a member of school personnel.	The school – <ul style="list-style-type: none"> • Has provided each member of school staff with a copy of the school's Child Safeguarding Statement. • Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement. • Encourages staff to complete relevant TUSLA training module and any other on-line training offered by PDST/Oide. • Vetting procedures/ checking references seeking information re gaps in the references, • Volunteers / Parents always with Garda Vetted staff when working with children. • When visiting contractors are present during the school day they will be accompanied by school staff or carry out work in designated areas where children are not present.

Use of Information and Communication Technology by pupils in school and films/DVDs	Risk of harm due to inappropriate relationship/communications between child and another child or adult. Risk of harm due to children inappropriately accessing/using computers/iPads, while at school. Risk of accessing inappropriate material.	The school has the following policies in place: <ul style="list-style-type: none"> • Acceptable Use Policy • Anti-Bullying Policy • ICT Policy • Staff ensure all materials are age appropriate. • Staff consider the age and sensitivity of individual children. Stay Safe, RSE, SPHE programmes are implemented in full. • School's broadband is set at level 3.
Students participating in work experience in the school	Risk of child being harmed in the school by a work experience student.	The student must be over 16 years of ages and fully Garda Vetted. The school adheres to the requirements of the Garda Vetting legislation. A work experience student will always work alongside a member of school staff.
Student teachers undertaking training placement in the school	Risk of child being harmed in the school by a student teacher undertaking training placement.	The school adheres to the requirements of the Garda Vetting legislation. A student teacher will always work alongside a member of school staff.
Use of video/photography/other media to record school events	Risk of harm.	Parental Consent for use of photos/videos on application form. No individual pictures of children on web-site. The Parents Association periodically provide training for parents on safe use of photos/videos.
After school use of school premises by other organisations e.g. ExtraCurricular Teachers	Risk of child being harmed outside of school hours by external personnel/adults. Risk of inadequate supervision.	The providers adhere to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting. The providers ensure there is adequate supervision in place.

Signed:



Chairperson of Board of Management

Date: 25/09/2023

Signed:



Principal/Secretary to the Board of Management

Date: 25/09/2023