

Rathcormac National School,  
Drumcliffe,  
Co. Sligo.  
F91 NX21



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## Statement on Supervision of Pupils Rathcormac NS – 19408N

### Supervision Before and After School

- School opens at 9.20am. The children assemble to their lines. On wet days the children assemble in their classrooms and the same procedures apply. Principal and Deputy Principal assist in the supervision of the children on these days.
- Teachers monitor their classes as they enter the school, on the corridors and on the stairways/ramps. Teachers position themselves, where practicable, to see all children. The same procedures apply when exiting the school
- In the morning, if teacher is late /absent from school a person will usually be allocated to supervise the class. If this has not be done the next door teacher will lead the two lines into the the classroom, until an assigned teacher assumes responsibility for supervising and /or organising the splitting of the class. In the case of Infant children, this teacher collects the children in the evening and dismisses as a class them from the yard. Children from older classes who are Infant rooms at 2.00 pm should accompany the Infant line out and return to classrooms to be supervised until 3.00 pm.
- On wet days, the children are all supervised in their classrooms.
- Children are supervised until collected. If children are not collected on time after school, a phone call is usually made to the parents to make arrangement for collection. The principal speaks with the parents of children who are not collected on time on a number of occasions.

### Supervision Arrangements During the School day

- Children who attend additional support teaching are collected and returned to their classroom by the support teachers.
- Children are only sent on errands in pairs and they are taught to go to the nearest teacher in the event of an emergency
- In the event of a teacher's brief absence from this/her classroom, the teacher in the next door classroom is notified, both classroom doors are left open. If a teacher is to attend a scheduled meeting, supervision of the class is arranged.

## **Yard Procedures**

- Teachers monitor their classes as they walk to and from the play areas. Teachers position themselves, where practicable, to see all children. SNAs support the teachers in this role.
- Class teachers remain with the children on the yard until the teacher(s) on duty arrives. Teachers on duty make every effort to arrive on time.
- Children must ask teachers on the yard if they need to use the toilet. Then they go to SNA who is monitoring the number of children using the toilets at any one time.
- Children who are unwell are generally at home. If for any reason a child is too unwell to play, he/she sits on the bench (This will depend on the nature of the illness).
- Children are not allowed to remain or return to classrooms, unless supervised.
- If it rains while on yard, the class teachers accompany the children back to the classrooms. The Support Team are present on the corridors and in the stairwells.
- On wet days, there are two teachers on duty. SNAs support the teachers in this role. The children are provided with games or DVDs are shown. Children must remain seated at all times.

## **Encouraging Safe Behaviour in the Playground**

- The school's code of behaviour / anti-bullying policy covers incidents that may occur in the playground. The following positive strategies are implemented by staff in the yard to promote good behaviour, to prevent behavioural difficulties and to deal with unacceptable behaviour:

- Areas of the yard are allocated to specific activities for particular classes

Children will be sent to the principal for particularly defiant or dangerous behaviour in the yard, the behaviour will be noted in the school incident book and/or parents contacted.

- A concise set of playground rules which emphasise positive behaviour and make it clear what activities are permitted and is communicated to the children by class teachers at the beginning of each school year and revised regularly throughout the year. Children are reminded regularly (by class teachers, by supervising teachers and at assemblies by the principal) of expected behaviour in the yard, as well as of the sanctions that that will apply.
- The yard is supervised at lunch and break times by teachers on a rota basis, supported by SNAs.

## **Supervision Away from School Premises**

- Children leaving classroom for activities e.g. sporting activities, choir practices are supervised on the corridors.
- Teachers always accompany children going to and from alternative sites.

- Both male and female teachers supervise during swimming activities (pool and changing rooms). Teachers do not enter the dressing rooms. They remain at the door and knock to verbally check that children are getting ready to enter pool or to return to school.
- In selecting school tours, teachers take into account the supervision requirements. Support teachers can assist on tour days. A group of children is allocated to each teacher for supervision.
- Standards and rules contained in the code of behaviour apply in any situation where pupils are still the responsibility of the school. Students are expected to maintain these standards during school tours.
- The school will be informed of any emergency that may arise. The school will contact the parents and inform them of the situation. The BOM will cover the cost of transport to hospital in the event of an emergency. Two persons will accompany the child /ren. Phone number for parents and allergies (illnesses) are noted and the necessary medication will be taken on tour.

### **Rota and Arrangements for the Provision of Supervision**

- The principal drafts the supervision rota for all teachers.
- SNAs assist the teachers by observing and reporting incidents.

Signed: \_\_\_\_\_

Fr. Tom Hever (Chairperson)

Date: \_\_\_\_\_

12/12/18